

Akindi is a software program that enables you to create bubble sheets and upload the answer sheets to Blackboard.

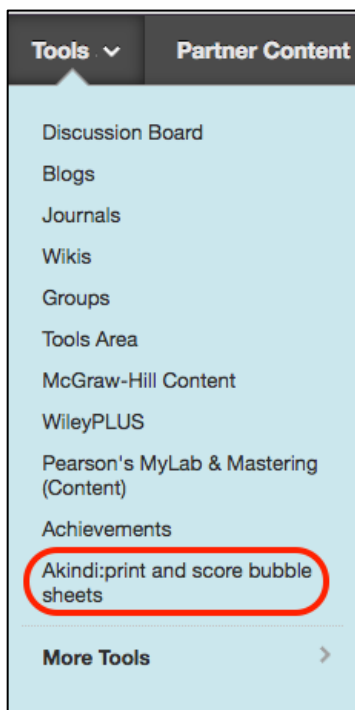
There are several steps to activating and using Akindi for test taking:

1. **Add Akindi to your Blackboard Course and Launch Akindi**
2. **Create Assessment**
3. **Print Bubble Sheets**
4. **Scan Bubble Sheets**
5. **Upload to Akindi**
6. **Send Grades to Blackboard**

1. Add Akindi to your Blackboard Course and Launch Akindi

From within any Content Area, you will need to add a link to the Akindi Software. This is for faculty use only. Students will not need to access this from Blackboard.

Click on Tools/Akindi: print and score bubble sheets:



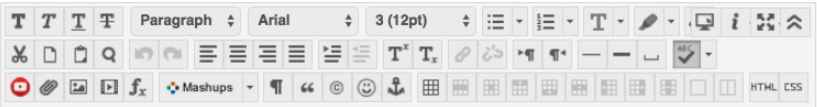
Type in the name Akindi and click **Submit**:

INFORMATION

* Name

Color of Name Black

Description



Path: p Words:0

*Click **Submit** to proceed. Click **Cancel** to go back.*

Cancel **Submit**

You will see a Link for Akindi in Blackboard. It is recommended that you hide this from students by clicking on the down arrow, choosing Edit, and Select No next to "Permit Users to View this Content"



Click on that link and click on **Launch**:

Launch LTI Link

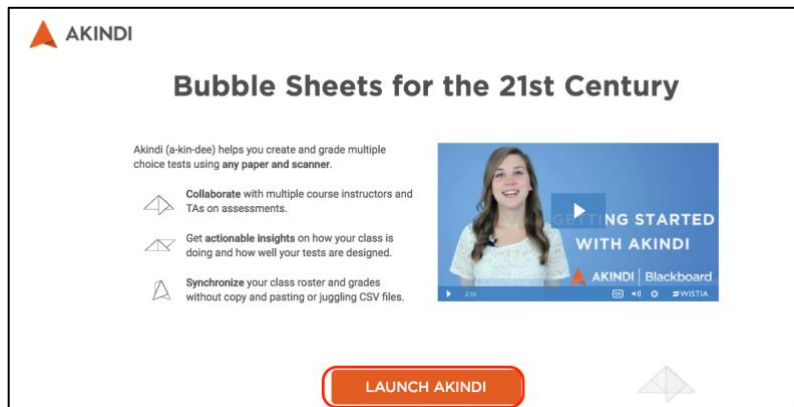
CONFIRMATION

This link will launch a LTI tool on an external service.

*Click **Cancel** to go back.*

Cancel **Launch**

Click on **LAUNCH AKINDI**:



You are now ready to create your assessment.

2. Create Assessment

Click on Create Assessment in the upper right-hand corner of the screen:



Give your Test a name, select the number of questions, click on Prefill Student Information and click Continue:

The screenshot shows the 'Create Assessment' form in Akindi. The form has several sections: 'Course Name' with a dropdown menu showing 'Teaching a Hybrid/Online Course Inters...'; 'Assessment Name' with a text input field containing 'Exam 1'; 'Select Layout' with a dropdown menu showing '50 Question A-E'; 'Prefill Student Information' with a checked checkbox; 'Sort printed sheets by' with two buttons, 'Student Name' and 'Student ID' (the latter is highlighted in orange); and 'Show in title' with three checkboxes: 'Course Name' (checked), 'Assessment Name' (checked), and 'Student Name' (unchecked). On the right side of the form is a preview of the bubble sheet. The preview shows a grid of bubbles for 50 questions, with columns labeled A, B, C, D, E. At the bottom right of the form is a 'Continue' button.

Enter your answer key by clicking on the correct answer for each question and click Continue:

[illegible]

3. Print Bubble Sheets

Click on Print bubble sheets

Exam 1 - Teaching a Hybrid/Online Course Intermission 2017

AKINDI

First Name
Student
Last Name
Name
Course Name
Teaching a Hybrid/Online Course Intermission 2017
Date
Version

Student Number
1 6 1 8 0 3 3 9 8

1. ☐ A ☐ B ☐ C ☐ D

2. ☐ A ☐ B ☐ C ☐ D

3. ☐ A ☐ B ☐ C ☐ D

4. ☐ A ☐ B ☐ C ☐ D

5. ☐ A ☐ B ☐ C ☐ D

6. ☐ A ☐ B ☐ C ☐ D

7. ☐ A ☐ B ☐ C ☐ D

8. ☐ A ☐ B ☐ C ☐ D

9. ☐ A ☐ B ☐ C ☐ D

10. ☐ A ☐ B ☐ C ☐ D

11. ☐ A ☐ B ☐ C ☐ D

12. ☐ A ☐ B ☐ C ☐ D

13. ☐ A ☐ B ☐ C ☐ D

14. ☐ A ☐ B ☐ C ☐ D

15. ☐ A ☐ B ☐ C ☐ D

16. ☐ A ☐ B ☐ C ☐ D

17. ☐ A ☐ B ☐ C ☐ D

18. ☐ A ☐ B ☐ C ☐ D

19. ☐ A ☐ B ☐ C ☐ D

20. ☐ A ☐ B ☐ C ☐ D

21. ☐ A ☐ B ☐ C ☐ D

22. ☐ A ☐ B ☐ C ☐ D

23. ☐ A ☐ B ☐ C ☐ D

24. ☐ A ☐ B ☐ C ☐ D

Marking Information
Marking Information for the Assessment System

Marking Information for the Assessment System

Print bubble sheets

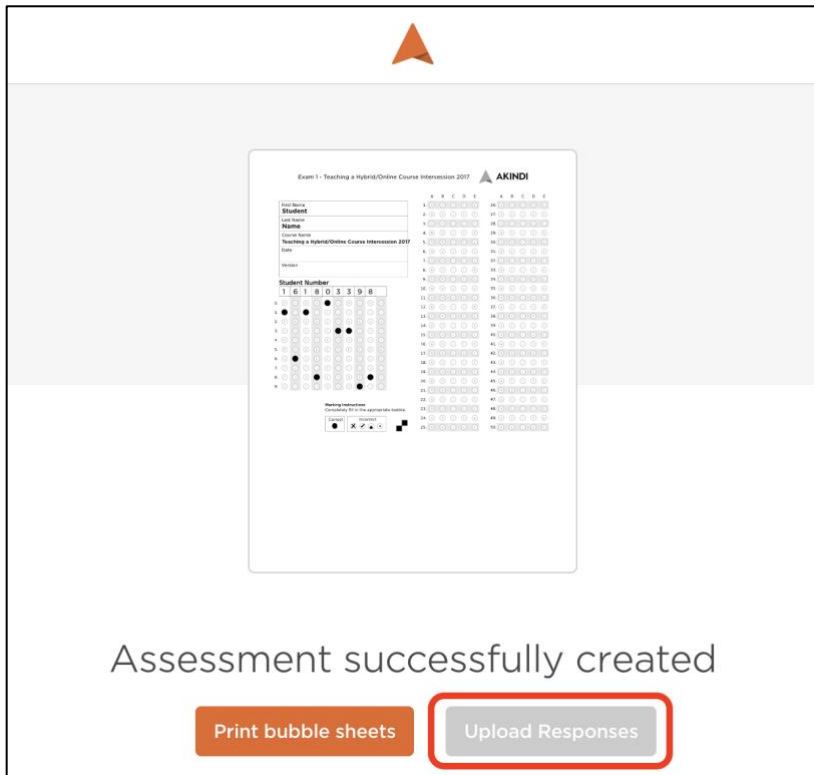
Upload Responses

4. Scan Bubble Sheets

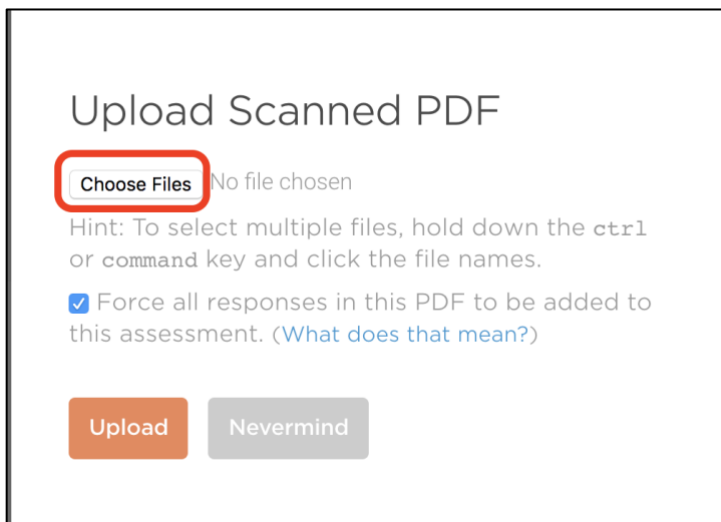
After students have completed their exam, go to a Printer and Scan the bubble sheets to your email address. You will receive a .pdf file. Save that .pdf to your Desktop.

5. Upload to Akindi

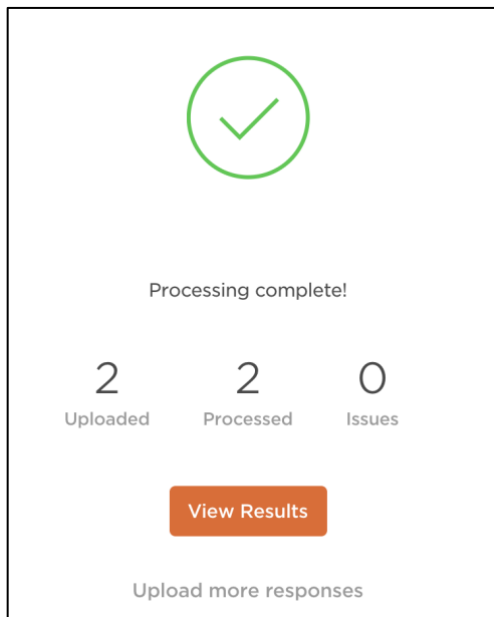
Click on Upload Responses:



Click on Choose Files, select the .pdf that you saved to the Desktop and click Upload:



You will see the software working and a Processing complete! Notification when it has completed. Click on View Results:



You will see an Overview of the Test Scores. You may also look at Graphs and Responses.

6. Send Grades to Blackboard

Click on Send Grades to Blackboard:

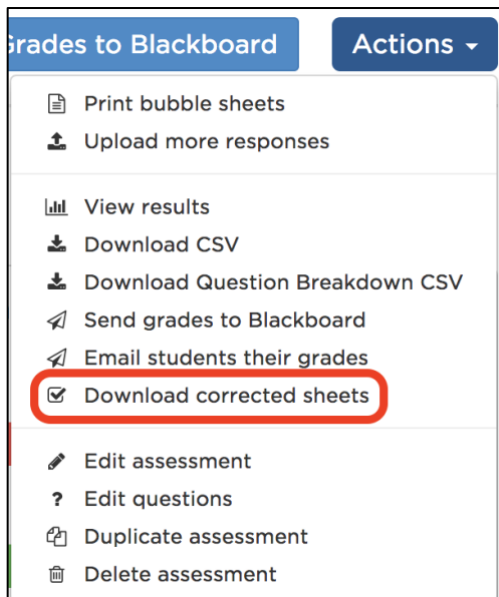


You have the option to Create a new assessment or Select an existing assessment. Click on Export:

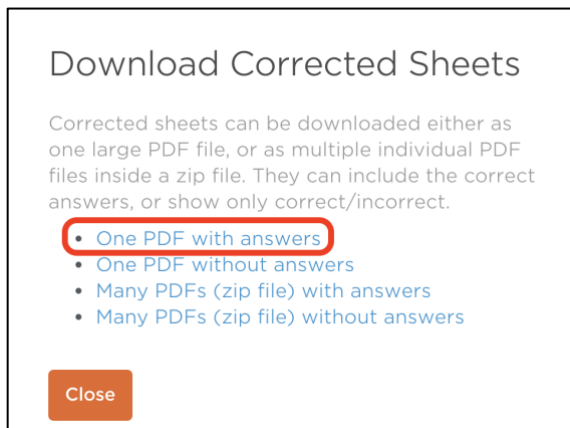
You will see the test scores in Blackboard Grade Center!

You may also choose a number of options under the Actions menu. For example, you can Download the corrected sheets and print those out for Students.

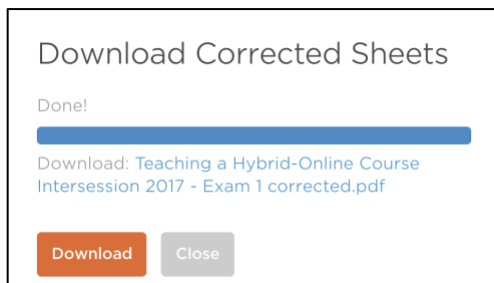
Click on Actions, then click on Download corrected sheets:



Choose the format, for example: One PDF with answers:



Choose Download:



You will see the corrected sheets with a check mark next to the correct responses and the answer to the incorrect responses:

Sacco; Christine (ID #00937456)
 2 / 8
 25%

Sacco; Christine - First Test - Demo Course

AKINDI

First Name	Christine
Last Name	Sacco
Course Name	Demo Course: First Test
Date	
Version	

✓
C
B
✓
C
B
B
E

	A	B	C	D	E
1.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
5.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
6.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
7.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
8.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
12.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
13.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
14.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
15.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
16.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
17.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
18.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
19.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
20.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
21.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

	A	B	C	D	E
26.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
27.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
28.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
29.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
30.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
31.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
32.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
33.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
34.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
35.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
36.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
37.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
38.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
39.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
40.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
41.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
42.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
43.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
44.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
45.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
46.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Student Number

0	0	9	3	7	4	5	6		
---	---	---	---	---	---	---	---	--	--

0.	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
7.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>