

## Graduate Council

Minutes: Monday, 3 November 2014, 9:00 a.m.

Chair, Jennifer Balboni

| Agenda Item      | Discussion   | Action                       |
|------------------|--|------------------------------|
| Attendance       | Jen Balboni (Chair), Don Gratz, Maureen Murphy, Jane Lawless, Joanne Oliviera, Steve Gunning, John Bresnahan, Peter Hainer (scribe)  |                              |
| Minutes          | <b>Minutes:</b> Approved for Monday, October 6, 2014 Welcome and congratulations on becoming the Graduate Curriculum and Policy Committee  | Minutes unanimously approved |
| Programs reports | <b>MED program revisions: Don Gratz</b><br>Handout explains changes, driven by national trend in declining enrollments in MED programs for Teacher training.<br>Reformatting to allow for two semester (6/9 crs.), summer (6 cr.), and second year courses and practicum (6/6 crs.) to make more user friendly. Starting with 2 courses means better orientation and program prep.<br><br>Discussion of non-credit orientation courses as necessary but not needed in course catalogue. Orientation for new faculty talked about with possible small honorarium for time commitment.<br><br>Program tuition costs not discussed yet with Deans.<br><br>Changes reflection of fine tuning cohort hybrid format, adding the orientations, and slowing the initial pace of the program. |                              |

**Credit shift from 39 to 33-34 credits without compromising program content.**

Program will begin in Fall 2015 semester.

Based on our detailed discussion (60 minutes) there was unanimous agreement that these revisions are minor changes and should be brought to the faculty on a f.y.i. basis.

Unanimous vote to affirm program revision.

Incomplete to Grade designation: Don Gratz asks to have Transcript recording of incomplete to Grade designation be represented as a letter grade only.

Vote unanimously in the affirmative to ask the Registrar to record the final grade only on the Final Transcript

Writing Assessment Tools/Needs: Discussion table in preference to program reports.

**MBA (Steve Gunning):**

Reviews successful Reebok Capstone presentation 24 August.

New Cohort presentation for Cisco Brewing (18 December 2014).

Enrollment issues discussed in competitive market.

**MSN (Joanne Oliveira):**

Capstone reception 13 November 2014 for student poster presentation. ARC 4:00 p.m.--6:00 p.m. Students will defend their work orally and have publishable article ready for submission.

Program shift to emphasize Nurse Educator and management skills for the CNL degree.

**MCJ: (Jen Balboni):** Report deferred due to lack of time remaining.

10:33 a.m. adjourned.

