

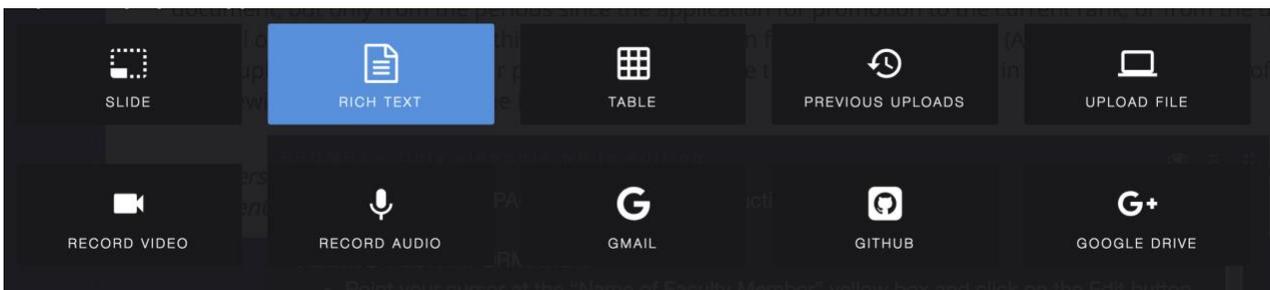


Embedding a Link

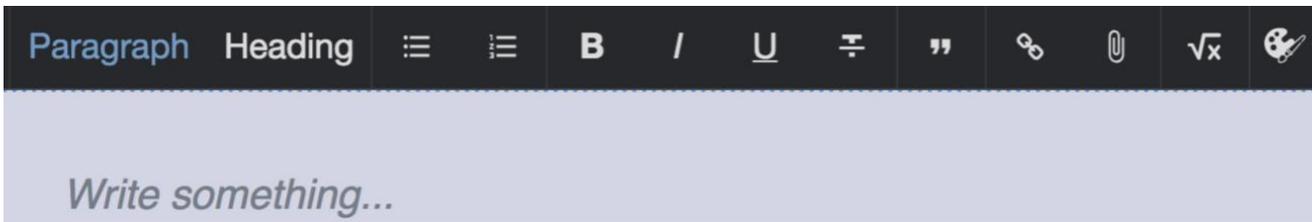
There are two ways to embed a link in your DEC e-Portfolio:

Method One: Create a Link to Words

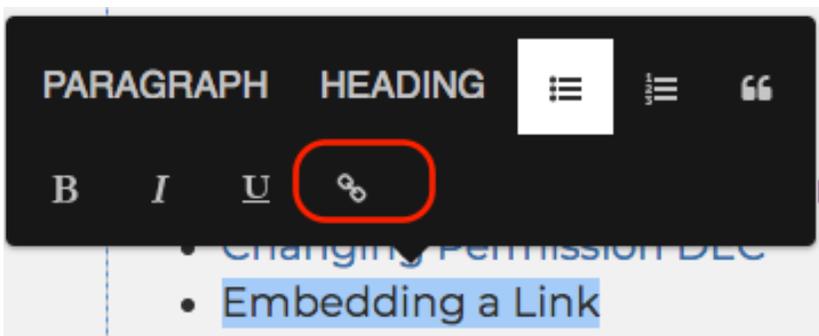
Step 1: Add a Rich Text Box by clicking on the Plus Sign and choosing Rich Text:



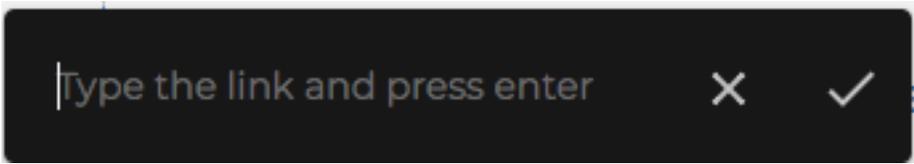
Step 2: Type in the words to describe the content for the link



Step 3: Highlight the words and click on the link Icon:

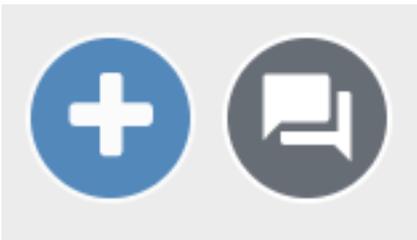


Step 4: Paste link and click on the Check Mark:

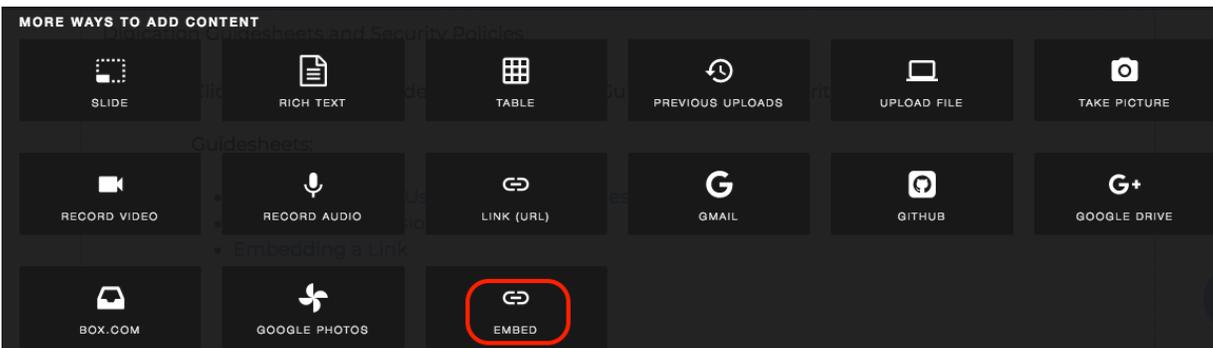


Method Two: Embed a Link

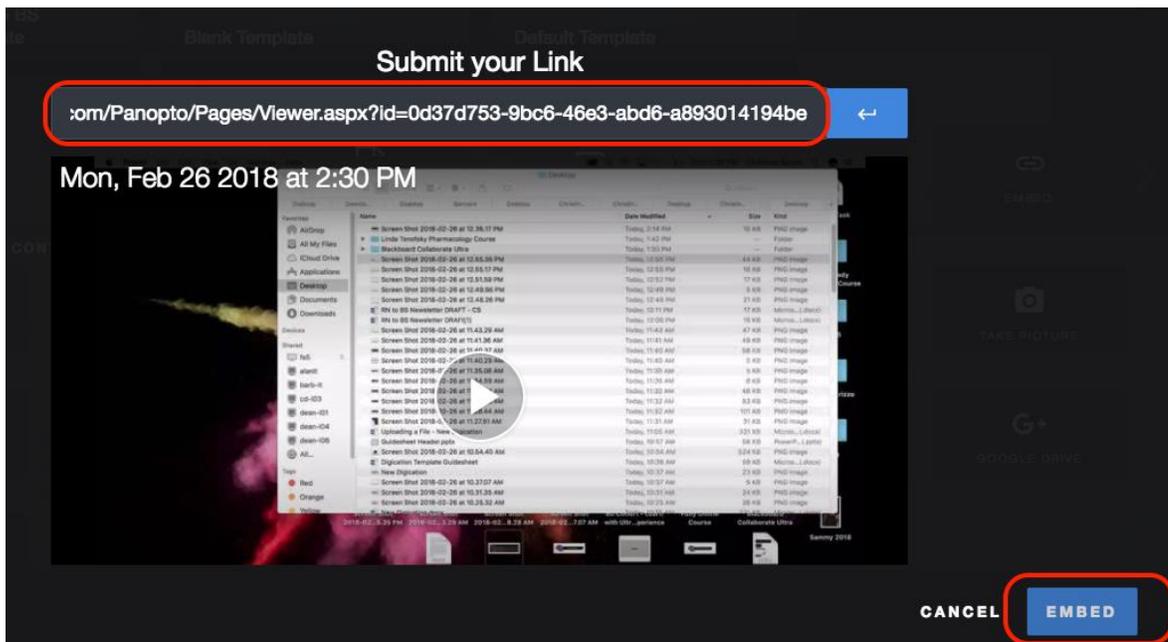
Step 1: Click on the Plus sign to Add Content



Step 2: Select EMBED:



Step 3: Paste your link in the box and click EMBED.



You will see the video embedded in your e-Portfolio.

Please note that if you are embedding a Panopto video, be sure to change the Permissions for the video to “Anyone with the link”

