

## Graduate Curriculum & Policy Committee (GCPC)

Minutes: Monday, 1 November 2014, 9:00 a.m.

Chair, Jennifer Balboni

Agenda Item	Discussion	Action
Attendance	Jen Balboni (Chair), Don Gratz, Maureen Murphy, Steve Gunning, Tricia McConville, Peter Hainer, Art Graziano	
Minutes	<b>Minutes:</b> Approved for Monday, November 3, 2014 Welcome	Minutes unanimously approved
Agenda Items	<p><b>Policy on Incomplete Grades:</b> The UCC approached GCPC about reconsidering the policy for Incomplete grades. The basic issue is that UG and Grad differ in the treatment of an Incomplete. Through a discussion, <a href="#">the GCPC decided</a> not to change the <b>graduate</b> INC policy at this time. Because of the different populations, the lack of end date is appropriate for graduate students who have a host of legitimate reasons for needing to take an incomplete (being deployed with no set time to return, ailing parent/child, pregnancy, etc.). While these may be relevant factors for undergrads in some circumstances, it certainly happens with more frequency with working adults.</p> <p>Also, because all of the Grad programs are now all cohort programs, taking an INC requires intervention by the Director—which is an entirely different situation than for undergrads who can more easily just take another course to make up the requisite credits (as long as the INC doesn't come from a core/required course). The grad programs are more tightly sequenced, so when an INC happens, the student will need to</p>	Vote unanimously to keep the Grad INC policy as it currently stands

## Programs reports

either rejoin another cohort (in the next cycle) or finish the work required as stipulated by the professor (depending on the circumstances). In either case, there is oversight (at minimum) or intervention by the director (in determining a path to graduation). We also have fewer electives, so it is unlikely that many graduate students would graduate with an INC still on their record.

Jen agreed to develop the summary and communicate with UCC and to have the item put on the agenda for the next Faculty Meeting 12/10.

Through this discussion, graduate policies in general were discussed. Different programs have Handbooks; need to review and ensure consistency across programs where appropriate

Members will retrieve electronic copy, bring to a future meeting to update

**Writing Assessment Tools:** deferred until Jane returns

### **MED program revisions: Don Gratz**

The proposed program changes in the M.Ed. curriculum were presented as an FYI at the last Faculty Meeting. No questions arose from Faculty; all questions appear to be answered...now, it's on to promoting the new design and two cohorts in Fall 2015 term.

Program tuition costs have been discussed with CAO, Dean. Don remains cautiously optimistic that the reduction in cost-per-credit will go through; is meeting with Ruth and Steve to discuss.

### **MBA (Steve Gunning):**

Steve proposed a name change to the two courses MGT 7600 and 7610 in the final MBA term to more accurately describe what is accomplished in these capstone courses. The Committee generally agreed to the change and reviewed steps Steve will take to formalize the course name changes.

Steve to rename and rewrite the course descriptions and have Committee review at next meeting and bring forth to his faculty

Status of the Spring 2015 cohort is in jeopardy; Steve is working with

Program Office to increase enrollments.

**MSN (Liz Kudzma):**

The Team Accreditation report is just in! Liz only quickly reviewed, and no issues are indicated. Based on initial feedback, no issues are anticipated.

Liz is bringing the issue of hybrid programs to her faculty

**MACJ: (Jen Balboni):**

PCIPP materials were sent in for all of the CJ, including MACJ, two weeks ago

Two full cohorts running this term, one in Milton and one in Plymouth; classroom challenges have resulted from having multiple students from the same departments

The Plymouth cohort is running a conference in May as their course project. CJ, Ed and Nursing specialists will discuss violence prevention.

10:29 a.m. adjourned.