Exporting Favorites From Internet Explorer

This process copies your favorites to your F: drive to a file called Bookmark.htm.

DO NOT DELETE THIS FILE OR WE WILL HAVE NO WAY OF RETRIEVING

YOUR FAVORITES.

- 1. Open Internet Explorer
- 2. Click to File in the top left of the browser
- 3. Click on Import & Export
- 4. Select Export from a File, then click Next

Import/Export Settings			×
How do you want to import or export your browser settings?			
Import from another browser			
Import from a file			
Export to a file			
	< Back	Next > Ca	ancel

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5. Select Favorites and click Next

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Import/Export Settings		×
What would you like to export?		
✓ Favorites		
Feeds		
Cookies		
	< Back Next >	Cancel

6. Make sure Favorites is Highlighted then click Import



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7. The information should automatically fill in the box. If it doesn't click Browse... and find the file you want to export. Then click Next.

Import/Export Settings	X
Where do you want to export your	favorites?
Type or browse to a file:	
\\cumynet\sta\$\nbudden\bookmark.htm	
	Browse
	< Back Export Cancel

8. Click Finish to complete this process

