

Buildings and Grounds



Curry College

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## Welcome to the Curry College Computerized Maintenance Management System

Thank you for using the Curry College internet service to submit work requests. This service helps us to promptly attend to your issues and concerns. Please complete this request form.

☒ Indicates required information.


**Step 1** Please be yourself, click [here](#) if you are not Lorraine Hamwey









































<b>First Name</b>	<b>Last Name</b>	<b>Email</b>
Lorraine	Hamwey	lhamwey0803@curry.edu
<b>Phone</b>	<b>Pager</b>	<b>Mobile Phone</b>
617-333-2050		

**Step 2** Location ☒

Buildings & Grounds	
<b>Area</b>	<b>Area/Room Number</b> <input checked="" type="checkbox"/>
2nd Floor	Kitchen
<input type="checkbox"/> Yes, remember my area entries for my next new request entry.	

**Step 3** Select Problem Type: ☒

 **Maintenance Help Desk:**  
Click [here](#) for Maintenance Emergency Contacts  
Click on the problem type below that best describes your issue.

 Air Conditioning	 Alarm	 Appliance Repair	 Athletic Fields
 Carpentry	 Carpet Cleaning	 Carpet Repair	 Ceiling Tile
 Ceilings	 Ceramic Tile	 Doors and Hardware	 Electrical
 Elevators	 Exhaust Fans	 Filters	 Fire Alarm System
 Fire Extinguishers	 Flagpole	 Flooring	 Furniture
 Glass\Window Repairs	 Graffiti	 Grounds	 Gutter Downspout
 Heating	 Housekeeping	 Key and Lock	 Kitchen Equipment
 Lighting (Outdoor)	 Masonry	 Mechanical	 Miscellaneous
 Painting	 Parking	 Pest Control	 Plumbing
 Pool	 Pressure Washing	 Restrooms	 Roof



Screens



Shades/Blinds



Signage



Smoke Detector



Snow Removal



Sprinkler System



Trash Removal



TV/VCR Repair



Vehicle  
Maintenance



Walls



Water Leaks



Windows

Maintenance Emergency

☐

Check here if this is an emergency or call any of the emergency contacts below.

Contact Name

Contact Phone

Buildings and Grounds

617 333 2228

Public Safety

617 333 2222

Step 4 Please describe your problem or request. ☒

The sink in the kitchen is clogged.



Step 5 Time Available for Maintenance

Any time



Step 6 Submittal Password ☒

[Forgot Password?](#)

Step 7

NOTE: You will receive the following notifications.

You will be notified receipt of your request.

You will be notified of request assignment to a technician.

You will be notified of status changes to your request.

You will be notified if this request is completed.

You will be notified if this request is declined.

You will be notified if this request is marked as voided.

You will be notified when this request has been duplicated.

You will be notified when this request has been closed.

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